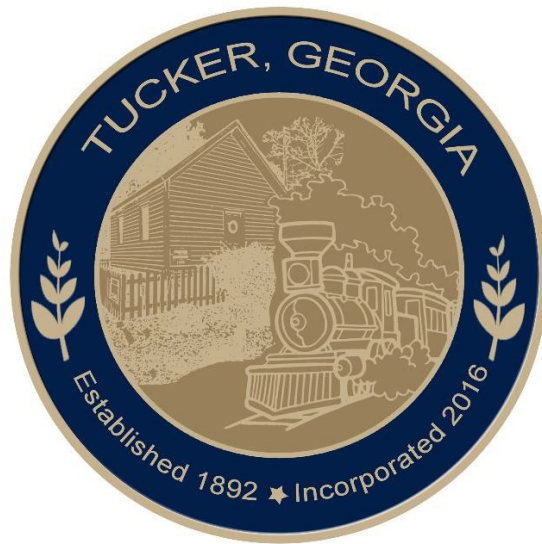


City of Tucker

Invitation to Bid
ITB # 2019 - 036

Trail Parking Lots



City of Tucker Invitation to Bid

INVITATION:

The City of Tucker, Georgia is seeking competitive bids for a parking lot construction contract. Proposals will be accepted until 2:00 pm EST, Wed, June 12, 2019 complete scope and other relevant information for ITB 2019-036 Trail Parking Lots is available for download on the City of Tucker website at <http://tuckerga.gov> or request via email to procurement@tuckerga.gov.

SCOPE OF WORK: Refer to **Exhibit A.**

PROPOSED SCHEDULE	
Bid Release	May 10, 2019
Pre-Bid Conference	May 30, 2019 at 2:00PM (EST)
Deadline for Questions	June 4, 2019
Addendum Posted on Responses to Questions	June 7, 2019
Bid Deadline	June 12, 2019 at 2:00PM (EST)
Award at Council Meeting	June 26, 2019
Anticipated Notice to Proceed	July 1, 2019
Completion Date	September 30, 2019

QUESTIONS: Submit in writing to procurement@tuckerga.gov, reference ITB #2019-036

PRE-BID CONFERENCE:

The City will hold a non-mandatory pre-bid conference on May 23, 2019 at 2:00PM (EST). The purpose of this meeting is to discuss the scope of work in detail and answer any questions.

<p><u>Location</u> Tucker City Hall 4119 Adrian St Tucker, GA 30084</p>	<p><u>Pre-Bid Conference Call Attendee Procedure:</u> Call in Number: 470-273-3101 Conference Number: 190 Attendee Password: 2016 For problems connecting: call Ken Hildebrandt at 770-865-5645</p>
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SUBMITTAL REQUIREMENTS:

Your response must be received by the date and time specified. Submit your **ITB Response** with two (2) hard copies (one original, one copy), an electronic copy on a USB drive and the original Disclosure Form and any Addendum documents to:

<p>Tucker City Hall c/o Procurement 4119 Adrian St Tucker, GA 30084</p>	<p>On the outside of the sealed envelope, write the following:</p> <p style="text-align: center;">ITB #2019-036 Attn: Procurement Vendor Name: Vendor Contact:</p>
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Exhibit A Scope of Work

Trail Parking Lots

Project Specifications / Scope of Work

PURPOSE, INTENT AND PROJECT DESCRIPTION

The City of Tucker (City), requests that interested parties submit formal sealed bids/proposals to construct two unique parking lots. One parking lot will be constructed in the property west of 5727 Hugh Howell Road and will have 10 spaces. The second parking lot will be constructed off the existing curb cuts west 3143 Lawrenceville Highway and will have 12 spaces. Each lot will be at or near a trail head and will require the removal of multiple trees at the site.

The parking lots are to be constructed per the following specifications.

GENERAL CONDITIONS

The contractor shall execute the work according to and meet the requirements of the following:

- Georgia Department of Transportation (GDOT) Specifications, Standards, and Details;
- The Contract Documents including but not limited to the scope of work, and specifications;
- City of Tucker ordinances and regulations;
- OSHA standards and guidelines;
- Any other applicable codes, laws and regulations including but not limited to Section 45-10-20 through 45-10-28 of the Official Code of Georgia Annotated, Title VI of the Civil Rights Act, Drug-Free Workplace Act, and all applicable requirements of the Americans with Disabilities Act of 1990.

The contractor will be responsible for providing all labor, materials, and equipment necessary to perform the work. This is a unit price bid. Payment will be made based on actual work completed.

The contractor is responsible for inspecting the jobsite prior to submitting a bid. No change orders will be issued for differing site conditions.

Materials must come from GDOT approved sources. The contractor will be required to submit in writing a list of proposed sources of materials. When required, representative samples will be taken for examination and testing prior to approval. The materials used in the work shall meet all quality requirements of the contract. Materials will not be considered as finally accepted until all tests, including any to be taken from the finished work have been completed and evaluated. Standard Specification 106 – Control of Materials will be used as a guide. All materials will be tested according to the GDOT Sampling, Testing, and Inspection Manual by an approved consultant/lab hired by the City.

The successful bidder must have verifiable experience at construction of similar projects in accordance with these specifications. **Bidder shall provide references demonstrating experience completing projects of similar scope.**

Retainage in the amount of 10% of the total amount due will be withheld from the contractor until Final Acceptance of work is issued by the City. The City will inspect the work as it progresses.

PROSECUTION AND PROGRESS

The Contractor will mobilize with sufficient forces such that all construction identified as part of this contract shall be substantially completed by September 30, 2019. The contractor will be considered substantially complete when all work required by this contract has been completed (excluding final striping and punch list work).

Upon Notice of Award, the Contractor will be required to submit a Progress Schedule.

Normal workday for this project shall be 9:00AM to 4:00PM (with the exception of Mountain Industrial Boulevard as described in the Special Provisions section) and the normal workweek shall be Monday through Friday. The City will consider extended workdays or workweeks upon written request by the Contractor on a case by case basis. No work will be allowed on national holidays (i.e. Memorial Day, July 4th, Labor Day, etc.)

The work will require bidder to provide all labor, administrative forces, equipment, materials and other incidental items to complete all required work. The City shall perform a Final Inspection upon substantial completion of the work. The contractor will be allowed to participate in the Final Inspection. All repairs shall be completed by the contractor at his expense prior to issuance of Final Acceptance.

The contractor shall be assessed liquidated damages in the amount of \$200.00 per calendar day for any contract work (excluding punch list and permanent striping) that is not completed by September 30, 2019. Liquidated damages shall be deducted from the 10% retainage held by the City. The contractor will also be assessed liquidated damages for not completing any required Punch List work within 45 calendar days.

The contractor shall provide all material, labor, and equipment necessary to perform the work without delay unto completion.

The contractor shall provide a project progress schedule by subdivision prior to or at the preconstruction meeting. This schedule should accurately represent the intended work and cannot be vague or broad such as listing every road in the contract.

The contractor shall submit a two-week advance schedule every **Friday by 2:00p.m.**, detailing scheduled activities for the following week.

PERMITS AND LICENSES

The contractor shall procure all permits and licenses, pay all charges, taxes and fees, and give all notices necessary and incidental to the due and lawful prosecution of the work.

MATERIALS

The City will provide a Construction Engineering & Inspections (CEI) Consultant to inspect the work and provide materials testing. All materials will meet appropriate GDOT specifications. Materials quality control test types will meet GDOT specifications at a frequency equal to or exceeding that set by those specifications. Contractor will be responsible for replacing any work performed with material from rejected sample lot at no cost to the City.

EXISTING CONDITIONS / DEVIATION OF QUANTITIES

All information given in this ITB concerning quantities, scope of work, existing conditions, etc. is for information purposes only. It is the Contractor's responsibility to inspect the project site to verify existing conditions and quantities prior to submitting their bid. This is a Unit Price bid and no payment will be made for additional work without prior written approval from the City. At no time will Contractor proceed with work outside the prescribed scope of services for which additional payment will be requested without the written authorization of the City.

The City reserves the right to add, modify, or delete quantities. The City may also elect to add or eliminate certain work locations at its discretion. The Contractor will not be entitled to any adjustment of unit prices or any other form of additional compensation because of adjustments made to quantities and/or work locations. Contractor will be paid for actual in-place quantities completed and accepted for pay items listed in the Bid Schedule. All other work required by this ITB, plans, specs, standards, etc. but not specifically listed in the Bid Schedule shall be considered "incidental work" and included in the bid prices for items on the Bid Schedule.

PERVIOUS PAVER SELECTION & INSTALLATION SPECIFICATIONS

QUALITY ASSURANCE

- A. Manufacturer Qualifications: Manufacturer with a minimum of five years' documented experience manufacturing products specified.
- B. Installer Qualifications: Installer experienced in performing work of this section that has specialized in installation of work similar to that required for this project. Installer must be able to provide skilled workmen with satisfactory record of performance on paving projects of comparable size and quality.
- C. Pre-Installation Conferences & Work:
 - 1. Conduct a pre-installation conference not less than two weeks before installation of paving system.
 - 2. Verify project requirements, subbase, and base conditions, manufacturer's installation instructions, and coordination with related work.
 - 3. Require attendance of parties directly affecting work
 - 4. Store products in manufacturers' unopened packaging until day of installation.
 - 5. Protect porous paver units from damage during delivery and store under tarp when time from delivery to installation exceeds thirty (30) days.

6. Protect materials during handling to prevent damage.
7. Protect partially completed Work from damage by other trades while work is in progress.

WARRANTY

- A. Provide manufacturer's standard five (5)-year warranty against failure due to weather or routine, daily use by traffic conditions anticipated on this particular job.

MANUFACTURER & PRODUCT

- A. Basis-of-Design: Subject to compliance with requirements, provide "Aqualine" by Belgard, or equivalent products, which meet all other requirements of this Section, by one the following:
 1. Approved equal

EXAMINATION

- A. Before beginning installation, verify site conditions are as indicated on the drawings. Notify the Owner if site conditions are not acceptable. Do not begin preparation or installation until unacceptable conditions have been corrected. Contractor must locate utilities prior installation through a private party locate service and Georgia 811.

PREPARATION

- A. Subgrade
 1. Prepare subgrade as indicated and as required.
 2. Excavate area allowing for thickness of product to be installed.
 3. Provide adequate drainage from excavated area.
 4. Ensure in-place subgrade is relatively dry and free from standing water.
 5. Uniformly grade base
 6. Level and clear base of large objects including stones or other debris.
- B. Base Preparation
 1. Install Base as required and as indicated, and in accordance with porous paving system manufacturer's instructions.
 2. Spread base course material
 3. Recommended that the lifts should not to exceed 4 inches.
- C. Installation
 1. Install product in accordance with manufacturer's written instructions for specific product indicated.
 2. Recommended Gravel surfacing: Install Gravel into cavities by back-dumping directly from dump truck or from buckets mounted to tractors. Methodology can be discussed during pre-construction phase with contractor.
 3. Drive vehicles to exit spread area by driving forward. Replace any product crushed by installation traffic.
 4. Spread gravel using mechanical or manual methods as required and as allowed by manufacturer.

PROTECTION

- A. Do not allow construction traffic on paver area at any time during construction.
- B. Repair or replace damaged products before Substantial Completion of entire project.

TRAFFIC CONTROL

The contractor shall, at all times, conduct his work so as to assure the least possible obstruction of traffic. The safety and convenience of the general public and the residents along the roadway and the protection of persons and property shall be provided for by the contractor as specified in the State of Georgia, Department of Transportation Standard Specifications Sections 104.05, 107.09 and 150.

Traffic whose origin and destination is within the limits of the project shall be provided ingress and egress at all times unless otherwise specified by the City. The ingress and egress includes entrances and exits via driveways at various properties, and access to the intersecting roads and streets. The contractor shall maintain sufficient personnel and equipment (including flaggers and traffic control signing) on the project at all times, particularly during inclement weather, to insure that ingress and egress are safely provided when and where needed.

Two-way traffic shall be maintained at all times, utilizing pilot vehicles, unless otherwise specified or approved by the City. In the event of an emergency situation, the Contractor shall provide access to emergency vehicles and/or emergency personnel through or around the construction area. Any pavement damaged by such an occurrence will be repaired by the Contractor at no additional cost to the City.

The contractor shall furnish, install and maintain all necessary and required barricades, signs and other traffic control devices (including suitable lighting for night work) in accordance with the MUTCD and DOT specifications, and take all necessary precautions for the protection of the workers and safety of the public.

All existing signs, markers and other traffic control devices removed or damaged during construction operations will be reinstalled or replaced at the contractor's expense. At no time will contractor remove regulatory signing which may cause a hazard to the public. The Contractor shall, within 24 hours place temporary pavement markings (paint or removable tape) to match existing pavement markings. No additional payment will be made for this work.

PROTECTION AND RESTORATION OF PROPERTY AND LANDSCAPE

The contractor shall be responsible for the preservation of all public and private property, crops, fish ponds, trees, monuments, highway signs and markers, fences, grassed and sodded areas, etc. along and adjacent to the highway, road or street, and shall use every precaution necessary to prevent damage or injury thereto, unless the removal, alteration, or destruction of such property is provided for under the contract.

When or where any direct or indirect damage or injury is done to public or private property by or on account of any act, omission, neglect or misconduct in the execution of the work, or in

consequence of the non-execution thereof by the contractor, he shall restore, at his/her own expense, such property to a condition similar or equal to that existing before such damage or injury was done, by repairing, rebuilding or otherwise restoring as may be directed, or she/he shall make good such damage or injury in an acceptable manner. The contractor shall correct all disturbed areas before retainage will be released.

ADJUSTING UTILITY STRUCTURES TO GRADE

Sewer manholes and water valves are to be adjusted by the DeKalb County Department of Watershed Management. The contractor shall coordinate required utility adjustments with the CEI inspector.

CLEANUP

All restoration and clean-up work shall be performed daily. Operations shall be suspended if the contractor fails to accomplish restoration and clean-up within an acceptable period of time. Any existing or new debris shall be removed from gutters, sidewalks, yards, driveways, etc. within the project limits. Failure to perform clean-up activities may result in suspension of the work.

SAFETY

Beginning with mobilization and ending with acceptance of work, the contractor shall be responsible for providing a clean and safe work environment at the project site. The contractor shall comply with all OSHA regulations as they pertain to this project.

SPECIAL CONDITIONS

1. Removal of trees of all sizes within the area to be paved/poured is required.
2. Use existing curb cuts on Lawrenceville Highway as the entrance and exit points of that parking lot.

Trail Parking Lots		
#	Street Name	Parking Spots
1	Hugh Howell Road	10 spaces
2	Lawrenceville Highway	12 spaces (1 accessible space)

*Construction order is at the discretion of the contractor.

Exhibit B Cost Proposal

BIDDERS UNIT PRICE FORM

ITEM #	DESCRIPTION	UNIT	APPROX. QUANTITY	UNIT PRICE	TOTAL AMOUNT
150-1000	TRAFFIC CONTROL -	LS	LUMP		
210-0100	GRADING COMPLETE -	LS	LUMP		
318-3000	AGGR SURF CRS	TN	20		
441-4030	CONC VALLEY GUTTER, 8 IN	SY	30		
653-1501	THERMOPLASTIC SOLID TRAF STRIPE, 5 IN, WHITE	LF	240		
652-0110	PAVEMENT MARKING, ARROW, TP 1	EA	4		
	PERVIOUS PAVERS	SY	1300		
	PERVIOUS PAVER INSTALLATION	LS	LUMP		
	FILTER FABRIC	SY	1300		
	STOP BLOCKS	EA	26		
	SIGNS	EA	3		
TOTAL					

Company Name: _____

Address: _____

Contact Person: _____

Phone Number: _____

Email Address: _____

Signature: _____

* Pricing for personnel and equipment required for maintaining temporary traffic control, public convenience and safety are to be included in the asphalt topping item. No separate line item will be included for traffic control.

**In case of discrepancy between the unit price and the total price on the completed Bid Schedule, the unit price will prevail, and the total price will be corrected.

**EXHIBIT H: DISCLOSURE FORM
CITY OF TUCKER ITB# 2019 - 036**

**BIDDERS MUST RETURN THIS FORM WHICH WILL BE ADDED TO SUBMITTED
PROPOSAL**

This form is for disclosure of campaign contributions and family member relations with City of Tucker officials/employees.

Please complete this form and return as part of your bid package when it is submitted.

Name of Bidder _____

Name and the official position of the Tucker Official to whom the campaign contribution was made. (Please use a separate form for each official to whom a contribution has been made in the past two (2) years.)

List the dollar amount/value and description of each campaign contribution made over the past two (2) years by the Applicant/Oponent to the named Tucker Official.

Amount/Value

Description

Please list any family member that is currently (or has been employed within the last 9 months) by the City of Tucker and your relation:

Signature

